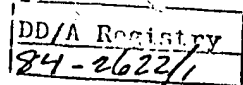


ADMINISTRATIVE - INTERNAL USE ONLY



12 SEP 1984

MEMORANDUM FOR: A Deputy Director for Science and Technology

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Directorate of Science and Technology Space Requirements

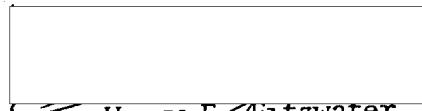
REFERENCE: Memo for DDA fm ADDS&T, dtd 28 Aug 84, Same Subject

*Jim,*

1. I would like to assure you that our policy is to deal with the space needs of all Directorates as evenhandedly as possible. Our goal is to move components into the New Building with the perception that space has been allocated adequately and equitably. Of course that requires an open and frequent dialogue between building planners and prospective tenants. We believe that dialogue has existed over the 3 years that planning has been under way and anticipate a continuation of this coordination process through building occupancy.

2. The space made available by the decision to leave Foreign Broadcast Information Service out of the New Building has not yet been reallocated. Once all of the issues surfaced by our first review of the block planning have been resolved, a revised block plan will be created that should reflect an adequate and equitable plan for dealing with Directorate of Science and Technology space needs.

STAT



Harry E. Fitzwater

*P.S. Jim,*

*I think this has been overtaken  
by events and our differences resolved.  
I'll send it anyway*

STAT



ADMINISTRATIVE - INTERNAL USE ONLY

STAT  
STAT OL/NBPO [redacted] (5 Sept 84)  
Rewritten:D/OL [redacted] (11 Sept 84)

Distribution:

Orig - Addressee  
2 - DDA  
1 - OL/NBPO  
1 - OL Files  
1 - D/OL Chrono  
1 - C/HOME/OL

OL 2103-84



STAT



SECRET

84-2622



DDS&amp;T 640-84

28 MAR 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: 

Acting Deputy Director for Science and Technology

SUBJECT: DDS&amp;T Space Requirements

1. It is very apparent to me that the switching of OD&E for OSO and the deletion of FBIS in the new building plan has freed up a considerable amount of space. What is also apparent, is the fact that the DS&T has not to date benefited from these moves. The decision concerning FBIS was driven more to accommodate the DDI and the DDO than it was to allow for orderly expansion of the DS&T. While we have repeatedly voiced our concerns about our projected growth we have not seen specific options to accommodate growth in the current building plan. I am concerned that the current building plan is not designed to cope with the remaining elements of the DS&T when they are prepared to move in.

2. I want to state formally the DS&T position concerning the new building and the space being allocated to our offices. I feel that a considerable amount of the space made available as a result of the FBIS decision should be used to house the remaining DS&T offices and reasonably accommodate the anticipated growth. For example, OD&E  feet at the . The current plan allows  feet. Additionally, OD&E has EXCOM approved growth of approximately  positions in FY85 and additional positions in FY86. They do have requirements, through FY87/88, that could justify something in excess of . As it now stands, with OD&E on floors five and six, any additional space allocated to them would not be contiguous. This situation and others like it in this Directorate can be resolved if the FBIS space is properly utilized.

3. I want to reiterate again our desire to work closely with your staffs in planning out this major effort and to assure you that I will do everything I can to provide timely input to your planning processes. If you have any questions or would like to chat about this issue, please do not hesitate to call me.

SECRET

**Page Denied**